

BILLS APPROVED BY ECSSD#1
August 8, 2016

Emery County - 98-4000-2800 - Telephone	\$30.00
Utah Power & Light - 98-4000-7503	\$159.50
Johansen and Tuttle Eng. - 98-4000-3038 Inv. 71616	\$5,000.00
98-4000-3034 - Inv. 71616	<u>\$21,000.00</u>
	\$26,000.00
Emery County Progress - 98-4000-2200 - Budget Amendment	\$24.00
Staker Parson d.b.a Nielson Construction - Pay Est. #1	
98-4000-7655	\$210,726.39
Bevan K. Wilson - 98-4000-6210- Board Meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$ 10.80
98-4000-2800 - Cell Phone	<u>\$ 50.00</u>
	\$360.80
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$ 89.10
98-4000-2800 - Cell Phone	<u>\$ 50.00</u>
	\$439.10
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr	\$300.00
98-4000-2300 -Mileage	\$ 78.84
98-4000-2800 - Cell Phone	<u>\$ 50.00</u>
	\$428.84
Richard Jensen - 98-4000-2800- Cell Phone	\$ 50.00
98-4000-2300 - Mileage/Expenses	\$ 18.90
98-4000-6210 - Board member Stipend/Project Mgr.	<u>\$300.00</u>
	\$368.90
Merrill Swasey - 98-4000-2800 - Cell Phone	\$ 50.00
98-4000-2300- Mileage/Expenses	\$ 81.73

98-4000-6210 - Board Member Stipend/Project Mgr.

\$300.00

\$431.73

TOTAL: \$238,969.26

MINUTES OF THE
REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
August 8, 2016

Attendees at the meeting:

Chairman Kent Petersen

Board Members, Bevan Wilson, Richard Jensen, Merrill Swasey and Dean King
Howard Tuttle and Merrial Johansen, Johansen and Tuttle Engineering
Wayde Nielsen, Emery County Road Department
Paul Cowley, Emery County Commissioner
Leslie Bolinder, Secretary for District

The Chairman welcomed everyone to the meeting.

1. DISCUSSION AND CONSIDERATION OF MODIFYING THE INTERLOCAL AGREEMENT BETWEEN EMERY COUNTY AND ECSSD#1 CONCERNING SECRETARIAL AND SUPPORT SERVICES

Tabled

2. CONSIDERATION AND APPROVAL OF ENGINEERING CONTRACT FOR HUNTINGTON AIRPORT IMPROVEMENT PROJECTS 2016.

A motion to table the engineering contract was made last meeting. Howard Tuttle reported that due to some mix-up the Emery County Local Building Authority has paid all costs for this project. The county has invoiced Utah Department of Aeronautics for the grant money as well. The county had an agreement with the district for oversight of this project, but somehow the LBA stepped in and took the project over and paid the engineer and contractors. The district held a public hearing in order to put the revenue from UDOT in the budget and the budget will have to be readjusted sometime later in the year to take that revenue out of the budget since it will now go directly to the county.

A motion was made by Bevan Wilson to make note in the minutes that the project was never taken on by the district and the budget will be amended in the future to reflect this. The motion was seconded by Merrill Swasey and approved by all members.

3. AND 4. CONSIDERATION AND APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN ECSSD#1 AND PACIFICORP/CANYON FUEL COMPANY FOR DEER CREEK ROAD IMPROVEMENTS

Kent Petersen received the two (2) Memorandums of Understanding between ECSSD#1 and (1) Pacificorp, (2) Canyon Fuel Company, d.b.a. Bowie, for Deer Creek Road improvements by Fed-Ex. Each entity will pay for 50% of the project. The district will have to make upfront payments to the contractor and submit invoices for reimbursement from Pacificorp and Canyon Fuel. Howard Tuttle reviewed the MOUs and the district made a date change on #6 from August 22, 2016 to September 22, 2016. Howard Tuttle will hand-carry these MOUs to the Huntington Plant in order to expedite the project.

Howard stressed that the project will need to be completed by the end of September. This causes a problem with the way the district has advertised projects for bid in the past. After discussion, it was decided to advertise the project in the Sun Advocate this week, Emery County Progress next week and try to get it into ETV 10 News. The engineer will also make phone calls to contractors. The site showing was tentatively set for August 18th and bids to be opened August 25th. The Notice of Award and Notice to Proceed may need to be signed by the Chairman and ratified next meeting.

There was some discussion on UDOT's intersection. Daryl Friat, UDOT, has found the funding for this portion of the project. UDOT will contract with the county for this part of the project. This project will be handled as a change order to the other part of the project. Howard has been working with Emery Telcom to discuss moving their fiber optic line that is close to the intersection. The fiber optic line will be expensive to move. Merrial Johansen will work with the county to make sure the contract with UDOT doesn't get held up.

Traffic control will be a concern during construction on this project due to the large volume of truck traffic.

Wayde Nielsen will issue the Encroachment permit to the district today.

The approval of the MOUs and subsequent action was made on a motion from Bevan Wilson. The motion was seconded by Dean King. The chairman was authorized to sign any and all paperwork to expedite the project and the board will ratify any action taken at the next meeting.

5. JOHANSEN & TUTTLE ENGINEERING - UPDATE OF CURRENT PROJECTS.

South Moore Phase 10 - County Road 803

No action. UDOT is in the process of closing out this project.

South Moore - Phase 11- County Road 803

This project is complete. The engineer stated that he saved some money on excavation and used it for additional asphalt overlay. He stated that the road is not smooth, but is 80% better than it was before the repairs. The striping still needs to be done. A partial pay estimate for Staker Parson was submitted for payment with the bills.

Deer Creek Road Repairs

See discussion under items 3 &4.

Chip Seal State Park Roads

No action. This project is on the STIP list for 2020.

Lone Tree Bridge Replacement

No action. This project is on the STIP list for 2020.

Little Wild Horse/Chute Canyon Culvert/Dip

The engineer presented the Temple Mountain Wash Crossing project. Emery County

Road Department has \$50,000 budgeted for this project. The engineer estimates the cost to be \$64,000. Double E has agreed to do this project as a change order to the Little Wild Horse/Chute Canyon Culvert/Dip. There was some discussion if the project was on BLM or SITLA land. Either way a permit will be required before construction can commence. Howard Tuttle will get the proper permit before notifying the contractor to proceed with the work.

A motion to approve and move forward on this project was made by Dean King. The motion was seconded by Richard Jensen. Included in this motion was to authorize the Chairman to sign any necessary paperwork that could expedite the project.

Joes Valley Boat Ramp Extension

This project was extended one (1) year when the Emery County Commissioners approved paperwork in their recent commission meeting. The engineer has begun surveying and the design is still to extend to the south. The engineer was hoping to use the Forest Service gravel pit as the gravel source. He will look into this option.

6. APPROVAL OF PAYMENT OF BILLS AND FINANCIAL REPORT DISCUSSION.

The bills were reviewed and approved on a motion by Merrill Swasey and a second by Richard Jensen. The motion was approved by all members present.

There were not financial reports ready by meeting time.

The 2016 fiscal year 4th quarter (June 2016) mineral lease allocation (through UDOT) will be \$97,322.30 as per telephone call from Steve Barton.

The distribution as per Resolution 12-15-15A will be as follows:

ECSSD#1	\$53,527.27
CVSSD	\$17,518.00
Fire SSD	\$11,678.68
Recreation SSD	\$11,678.68
North Emery Water Users SSD	\$ 2,919.67

This distribution was approved on a motion by Richard Jensen and a second by Dean King. The motion was approved by all members present.

7. FOLLOW-UP DISCUSSION OF REQUIRED BOARD TRAINING.

Tabled.

8. APPROVAL OF JULY 11, 2016 MEETING MINUTES.

The minutes for the July 11, 2016 regular meeting were approved, with one correction, on a motion by Richard Jensen and a second by Dean King. The motion was approved by all members present.

ADJOURNMENT

The meeting was adjourned as the agenda came to the end. The next meeting is scheduled for September 12, 2016.

Approved by:

Kent Petersen, Chairman